

**CITY OF SAN ANTONIO**  
**DEVELOPMENT SERVICES DEPARTMENT**  
**APPLICATION FOR RESIDENTIAL BUILDING PERMIT**

**\*\*APPLICATION MUST BE COMPLETELY FILLED OUT - SUBMIT TWO SETS OF PLANS\*\***

Application is hereby made for a permit to cover the following described work: Indicate: \_\_\_\_\_  
New Structure: \_\_\_\_\_ Remodel: \_\_\_\_\_ Interior Completion: \_\_\_\_\_ Addition: \_\_\_\_\_  
Explain use of building, space, etc.: \_\_\_\_\_  
Any Mechanical? \_\_\_\_\_ Electrical? \_\_\_\_\_ Plumbing? \_\_\_\_\_ Describe other work: \_\_\_\_\_  
Property Located at: \_\_\_\_\_ Any existing structures? \_\_\_\_\_  
Lot Size: \_\_\_\_\_ Lot No.: \_\_\_\_\_ Block: \_\_\_\_\_ NCB: \_\_\_\_\_ Zone: \_\_\_\_\_  
Owner of Land: \_\_\_\_\_ Address: \_\_\_\_\_  
Lot (s) platted and recorded? \_\_\_\_\_ Lot(s) surveyed? \_\_\_\_\_ Subdivision: \_\_\_\_\_ Unit: \_\_\_\_\_  
Source of Water: City: \_\_\_\_\_ Other: \_\_\_\_\_ Sewer: \_\_\_\_\_ Septic Tank: \_\_\_\_\_  
No. of Units: \_\_\_\_\_ Sq. ft. floor area: \_\_\_\_\_ Stories: \_\_\_\_\_ No. Bedrooms: \_\_\_\_\_ Type of Interior Walls: \_\_\_\_\_  
Type of Exterior walls: \_\_\_\_\_ Type of Roof: \_\_\_\_\_ Garage (attached/detached): \_\_\_\_\_  
Total value of all construction work plus finish work \$ \_\_\_\_\_

**\*\*APPLICATION PACKAGE MUST INCLUDE:**

Two complete sets of construction plans

One additional copy of Site Plan, Tree Preservation Plan, and completed Tree Affidavit / Permit application.

Provide minimum two (2) copies of the International Energy Conservation Code (IECC) compliance reports (RESCheck).

\*Roofing, electrical, mechanical, plumbing, elevators, fire extinguishing systems, sidewalks and any other permanent work, see **Section 108 International Residential Code and Amendments** for associated fees. I have read the completed application and know the same to be true and correct and hereby agree that if permit is issued, all provisions of the City Ordinance will be complied with whether herein specified for not. I further agree to replace any historical markers removed in the course of construction. **THE APPLICANT SHALL BE RESPONSIBLE FOR INFORMING ALL PARTIES INVOLVED, INCLUDING THE DESIGN PROFESSIONAL OF ANY CODE NON-COMPLIANCE AS NOTED ON PLANS.**

Architect / Designer:	Date:
Foundation Engineer:	Date:
Structural Engineer:	Date:
Brick Lintel Engineer:	Date:
Truss Engineer:	Date:

Contractor:	Phone:	Fax:
Contractor Address:		
Contact Person:	Phone:	Fax:
Contact Address:	Cont. E-Mail:	
Contact Signature:	Date:	

**\*\*FOR OFFICIAL USE ONLY:**

Plan Checked by:	Date:
MARR No.:	Plan No.:
Plan Check Fee: \$	Permit No.:
Approved to Issue Permit:	Date:

**\*\*\*SPECIAL INSTRUCTIONS\*\*\***

<b>1. Map Check:</b>
<b>A. Zone</b>
<b>B. Setbacks</b>
<b>C. Easements</b>
<b>D. R.O.W. &amp; Rivers</b>
<b>E. Flood Plain</b>
<b>F. Recharge Zone</b>
<b>G. Riverwalk</b>
<b>H. Historical District</b>
<b>I. FAA</b>
<b>J. Sidewalks/Wheelchair Ramps</b>
<b>2. Use</b>
<b>3. Occupancy</b>
<b>4. Square Footage of Building</b>
<b>5. Square Footage of Lot</b>
<b>6. Handrails &amp; Guardrails</b>
<b>7. Accessibility Access</b>
<b>8. Others</b>

**\*\*Plans to comply with the 2000 International Residential Code, 2000 International Energy Conservation Code and Residential Checklist attached to plans.**

I hereby acknowledge that I have read this application and state the above is correct and I agree to comply with all City Ordinances and State Laws regulating building construction.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**Miscellaneous Notes:**

<b>Completeness Reviewed by:</b>	<b>Date:</b>
<b>Plans Approved by:</b>	<b>Date:</b>